



113 South Johnson Street \* P.O. Box 2 \* Bluffton, IN 46714  
Phone 260-824-4351 \* Fax 260-824-4351  
E-mail: [office@blufftonstreetfair.com](mailto:office@blufftonstreetfair.com)

**This is NOT a contract!!! Contracts are ONLY available through the office!!!**

**FAIR DATES:**

**SEPTEMBER 19th – 23rd , 2017**

**!!Proof of Insurance Needed Before Opening At The Fair!!**

\$20 per frontage foot and an Electric Hookup and Consumption Charge of \$25.00. The minimum amount of space rented is 8ft.

Each exhibitor will be subject to the following regulations:

1. Display setup may begin on Monday, September 18<sup>th</sup> 2017. There shall be no dismantling of displays before 10:00 p.m. on Saturday, September 23rd, 2017. All display material and personal property is to be removed by 6:00 a.m. Sunday, following close of the fair, as dismantling of the tent begins at that time.
2. The Bluffton Free Street Fair Assoc. is not responsible to maintain or man display during open hours. The exhibitor shall be responsible for its display. The Bluffton Free Street Fair Assoc. will furnish qualified guard from 10:00 p.m. to 10:00 a.m. Suggested open hours are from 10:00 a.m. to 10:00 p.m.
3. Exhibitors will not move tent in any way. Raising of tent poles or displays touching roof of tent are strictly prohibited. There is to be no mutilation of tent or other displays. Damage to tent will be responsibility of exhibitor.
4. Center aisle width shall be no less than 5 feet from each side of center poles. No part of the display shall protrude or overhang center aisles. Booth space is approximately 9 feet deep and 6 feet high at back wall.
5. Any vehicles used in transporting or carrying display materials may *temporarily be parked in fire lanes for unloading only, but must be attended by a licensed driver at all times!*
6. Any refund for cancellation will be at the discretion of The Bluffton Free Street Fair Assoc.
7. **ALL EXHIBITORS SHALL CARRY LIABILITY INSURANCE IN AN AMOUNT OF AT LEAST ONE MILLION DOLLARS (\$1,000,000) WITH THE BLUFFTON FREE STREET FAIR ASSOC., INC. ADDED AS ADDITIONAL INSURED, AND FURNISH PROOF OF SAID COVERAGE TO THE FAIR OFFICE BEFORE SETUP CAN BEGIN.** The Fair Assoc. shall not be responsible for any accidents occurring as a result of any exhibitor's operation of said booth or concession and exhibitors agree to indemnify The Fair Assoc. against any such liability and expense, including attorney fees and costs.
8. The Bluffton Street Fair can guarantee only as much space as last year. However, if you need more space, please add footage and money – extra space will be allocated on a first come basis.
9. **There is to be NO SUBLETTING of space by exhibitors!!**

**ALL EXHIBITORS SHALL BE RESPONSIBLE FOR COMPLIANCE WITH THE PROVISIONS OF CHAPTER 24 OF THE INDIANA FIRE CODE AS ENFORCED BY THE STATE FIRE MARSHALL OFFICE.**

Please return contract with **PAYMENT IN FULL and Proof of Insurance** by August 1, 2017 to the address above. The Industrial Tent Chairman is JOHN GERBER, CHAIRMAN (260)824-5310 – call him with any questions.